

NEW OPPORTUNITY

2000-5.4.5.1.4_NNC_Public Rightsholder Engagement Scope-Government Relations.docx

Project:	Iqaluit Nukkiqsautiit Project
Scope Title:	Public and Rightsholder Engagement Scope – Government Relations
Issue Date:	April 21, 2026
Closing Date and Time:	April 28, 2026
Award of Contract (anticipated)	May 5, 2026
Project Start:	May 12, 2026
Project Completion:	March, 2027
Project Authority:	Jess Puddister Managing Director, Strategy and Engagement, Nunavut Nukkiqsautiit Corporation 709.770.9212 jpuddister@qcorp.ca

Part 2:

The scope lead will create and support the delivery of two engagement strategies, (1) specific to the community of Panniqtuuq (including the Hamlet Council, the Panniqtuuq Hunters and Trappers’ Organization, Cumberland Sound Fisheries, and the general public), and (2) specific to the community of Iqaluit (including the City of Iqaluit, the Amaruq Hunters and Trappers Association, and the general public). The strategies will:

- Identify points of conflict and concerns.
- Detail ways in which to address / repair specific points of conflict and concerns.
- Facilitate trust building.
- Amplify a broad cross-section of voices, ensuring a balanced representation of community perspectives, through a range of modalities.
- Adjust public narratives towards facts and correct misinformation.
- Create mechanisms, plans, and schedules for bi-directional communication with the various stakeholder and Rightsholding groups, in collaboration with those groups.

Please note: Inuit Organizations are purposefully not included here as engagement with them is in alignment with our existing Inuit Organizational Engagement Strategy.

CONTRACTOR RESPONSIBILITIES

In fulfilling the terms and conditions of any resultant contract from the RFP, the Contractor agrees to:

- Identify in the proposal the personnel and their qualifications to perform the work. Project personnel cannot be changed without the express consent of Nunavut Nukkiksautiit Corporation project representative.
- Undertake the activities proposed in the proposal and ensure the deliverables are provided on, or before, the agreed timeline.

INSTRUCTIONS TO BIDDERS

All invited consultants/firms are requested to submit a Notice of Intent in the form of an email to the Nunavut Nukkiksautiit Corporation by 5:00 PM EST on August 26, 2024.

All inquiries can be directed to the Nunavut Nukkiksautiit Corporation in writing by email. Nunavut Nukkiksautiit Corporation will not respond to any inquiries received within 24 hours of the closing date.

Any addenda or written clarifications issued as a result of queries raised during the solicitation period shall be distributed by email to all proponents who have confirmed an intent to submit a proposal. All addenda shall be considered part of the issued Request for Proposals and shall be incorporated into the Proponent’s submitted Proposal.

Proposals shall include the following at a minimum:

- Proponent’s commercial information
 - Details of proponent company
 - Legal name
 - Authorized Representative
 - Address
 - Type of business organization (Ltd., Private, Wholly owned subsidiary, etc.)
 - Place of registration
 - Date business founded



- Confirmation whether or not the company is registered to do business in Nunavut
- Proponent’s relevant qualifications and related project experience
- Identification of project team and lead personnel responsible for delivery of the work
 - Include relevant experience and resumes
 - Primary responsibilities of each project team member
- Proposed methodology, approach, work plan, and schedule to meet required deliverables detailed in this RFP.
- Plan for Inuit Participation in the scope of work.
- Budget including:
 - Total hours for each activity/personnel
 - Hourly rates for each personnel
 - Reimbursable expenses
 - Quotes from subcontractors should they be required
 - Cashflow with projected monthly totals
 - All prices should be in Canadian dollars
- Proponent’s Health, Safety, and Environment statistics for last three (3) years, including confirmation to comply with the *Workers Compensation Act* in Nunavut.

Proposals must be submitted by email either as an attachment or via a link for download to the Project Authority no later than the indicated closing date and time. Late proposals will not be considered.

Proponents may not amend their submitted proposal after the closing date but may withdraw their proposal at any time.

EVALUATION OF PROPOSALS

Rating will be confidential, and no details will be released to any of the other proponents. Nunavut Nukkiqsautiit Corporation may request clarification from a proponent during the evaluation of the proposal. Nunavut Nukkiqsautiit Corporation will only notify the successful proponent. Proposals will be evaluated privately based on the following criteria.

Criteria	Weight
Consultant/Project Team (qualifications, knowledge, past relevant experience)	35%
Methodology	30%
Fees and Expenses	15%
Schedule	10%
Inuit Involvement*	10%

*Nunavut Nukkiqsautiit Corporation is supportive of using services of Nunavut, Inuit Registered firms, and local Qikiqtani involvement. Emphasis is placed on providing Inuit with opportunities for career and business development.

- A maximum of 2 points will be assigned to proponents demonstrating how Nunavut registered firms and Nunavut residents will participate in the assignment. The proponent is to identify the work that will be directly conducted by Nunavut registered firms as a percentage of the overall project dollar value.

